



Registration Form

1 Please print — your badge will read as follows: (Incomplete forms will not be processed)

Name _____

Title _____

Organization/Company _____

Address _____

City _____ St/Prov _____

Postal/Zip Code _____ Country _____

2 Phone, Fax & Email:

Telephone _____ Fax _____

E-Mail _____

Please do not contact me via email about other related products and services your company provides.

CANCELLATION POLICY

Cancellations received by August 13, 2010 will be refunded; however, a \$125.00 cancellation fee will apply. No refunds for cancellations after August 13, 2010. Registration substitutions are allowed. Cancellation fees do not apply to substitutions. Companies will be invoiced for registrations not cancelled by August 13, 2010. This offer cannot be combined with any other offer.

Priority Code# (required). See above your name on the address page. _____

Conference Pass	<input type="checkbox"/> \$1799 / Early Bird \$1699 <input type="checkbox"/> ASAP Member* \$1649 / Early Bird \$1549 \$ _____ Conference Pass includes access to the APC Conference, Special Features, Super Sessions, and Keynotes. Workshops may be purchased a la carte.
Value Pass	<input type="checkbox"/> \$2399 / Early Bird \$2299 <input type="checkbox"/> ASAP Member* \$2249 / Early Bird \$2149 \$ _____ Value Pass includes access to the APC Conference, Special Features, Super Sessions, and Keynotes, PLUS your choice of up to 3 workshops.
Workshops	<input type="checkbox"/> Full Day: \$595 <input type="checkbox"/> Half Day: \$375 \$ _____ A Conference Pass registration is required to purchase Workshops a la carte. A Value Pass purchase includes your choice of up to 3 Workshops



Value Pass

Workshops

* To receive your ASAP member discount, please provide the following:

Username _____ Password _____

\$150 discount applies only to current ASAP members at the time of APC registration.

Incorrect or incomplete ASAP membership information will not be processed at the discount rate.

Discounts cannot be applied retroactively. To become an ASAP member go to www.ASAPorg.com.

TOTAL \$ _____

Please register me for the following Workshop(s):

Pricing does not include applicable taxes.

Sunday, October 3, 2010

Full-Day Workshops (9:00 am - 4:00 pm)

- Powerful Communication Skills for Confidence, Clarity, and Credibility
- The Administrative Professional's Guide to Management Skills
- Wordsmithing to Make Your Writing Look and Sound More Professional
- Meeting and Business Events Planning for APs

Half-Day Workshops

- (9:00 - 12:00 am and 1:00 - 4:00 pm) Going from Overloaded to Organized in a High Speed World — a.m. only
- Search Engine Savvy: How to Find What You Need Online Quickly and Efficiently

Wednesday, October 7, 2010

Half-Day Workshops (1:00 pm - 4:00 pm)

- Whole Brain Thinking: Techniques for Making Decisions and Solving Problems
- The Magic of Photoshop
- How to Manage Conflict in the Workplace

4 EASY WAYS TO REGISTER

Online: www.APCevent.com

Call: 1-800-873-1272

Fax: 207-842-5485

Mail: This form to:

APC
PO Box 3421
Boston, MA 02241-3421

Method of Payment

Bill Me. Purchase Order No. _____ Check Enclosed (payable to APC)

Credit Card (Visa, MasterCard, Discover, American Express) Cardholder Name _____

Card No. _____ Exp. Date ____/____

Signature _____

From time to time, we make your name and address available to other companies whose products and services may interest you. If you prefer not to receive such mailings, please send your name and address to APC Business Mailing Preference Service, P.O. Box 7437, Portland, ME 04112-7437 USA.

diversified event
BUSINESS COMMUNICATIONS